

Title

Operations Associate

Experience – 1 to 3 Years**Type**

Full Time

CTC – 4.5 LPA**Responsibilities**

Work on the implementation of large scale spoken English education programs at schools, colleges, NGOs and corporations across the country.

Take full ownership of such programs all the way from initial set up and managing client relationships to ensuring *enguru* app usage, troubleshooting issues, coordinating with the tech team and program completion.

Create processes for running multiple projects across organizations and follow up on implementing such processes and managing teachers on the ground.

Reporting performance of the project using app usage data and on ground support.

Strategize with senior management on new app features, content quality, potential clients & company direction.

You will be wearing many different hats at Kings Learning – the role involves working across sales, marketing, business development, operations and a bit of tech. It's a steep but highly rewarding learning curve!

Skills and Qualifications

- Bachelor's Degree.
- Strong organizational and communication skills
- Ability to handle multiple projects
- Passion for education technology
- Willingness to travel across the country for project work